

F-80 Verification Letter

Fire Department
Bureau of Fire Prevention
9 Metro Tech Center
Brooklyn, NY 11201-3857

Date: _____

Dear Sir/Madam:

I am pleased to recommend _____ to apply for an F-80 Certificate of Fitness
(Name of Applicant)
for Fire Safety & Alarm Systems in Homeless Shelters. He/she has _____ (Years/Months) of relevant
experience. After obtaining his/her F-80 Certificate of Fitness, this applicant will be employed at the
following shelter:

Shelter name: _____

Address of the shelter: _____
(Street Address) (City) (State) (Zip Code)

during the following regular shifts (include days of the week and times):

_____ is of good character and is physically able to perform the functions
(Name of Applicant)
required by the F-80 Certificate of Fitness. By signing below, I acknowledge that all of the above statements
are true to the best of my personal knowledge. Any intentional falsification of this letter can be grounds for
the denial, non-renewal, suspension or revocation of the F-80 Certificate of Fitness as applies to both the
applicant and the signee.

Printed Name of Employer Job Title Contact Phone number
/DHS Representative /Shelter Director

Signature of Employer/
/DHS Representative/Shelter Director
(Sign only before a Notary)

Signature of Notary

Printed name of Notary

NOTARY PUBLIC: [Notary Seal]
My commission expires: / /